



## ACLS-R & PALS-R for UCSF Employees

[www.sfparamedics.org/ucsf](http://www.sfparamedics.org/ucsf)

UCSF staff, the fee for this course is charged to your department, if you are on the approved list provided by your department education coordinator. RN travelers and other nursing staff may take classes at their own expense. If you are not on the list, you may need to contact the education coordinator in your department.

**You MUST bring the CURRENT textbook as well as your CURRENT Provider card in the discipline you are renewing to this class.**

\*Current means your card has not expired and you are taking the class prior to the end of the month listed as the Recommended Renewal Date.

*Please visit our website for a complete list of available classes and information on how UCSF Staff are to register for classes.*

[www.sfparamedics.org/ucsf](http://www.sfparamedics.org/ucsf)

***Please register at least 3 days in advance of your class. If you provide a valid email, your confirmation letter will be emailed to you. Check your spam folder if you do not see it in your inbox. If you do not receive your confirmation letter within **3 days** call the SFPA.***

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**CE Hours** are available for EMT's, EMT-P's and RN's who successfully complete both the didactic and skill portions of these courses. Please see each session for number of CE's. SFPA California CE Provider #38-0008; California Board of Registered Nurses Provider Number #8101. **Please note:** The American Heart Association strongly promotes knowledge and proficiency in BLS, ACLS, and PALS and has developed instructional materials for this purpose. Use of this materials in an educational course does not represent course sponsorship by the AHA, and any fees charged for such a course do not represent income to the AHA.

**UCSF CLASS PREPARATION**

Dept. of Nursing staff may check out a copy of the AHA BLS for Healthcare Providers textbook for review from the UCSF Kalmanovitz Library at 530 Parnassus Ave. **Books are held in the Reserves Collection—ask for “Call Number RC87.9 .B57 2006”**. Mt. Zion staff may borrow books from the Fishbon Library at Mt. Zion

**All Department of Nursing staff who take classes outside of Parnassus campus are responsible for logging their BLS Provider Cards with the Nursing Administration office, Room M-181.**

Mt. Zion, ACC, LPPI, Ambulatory, and other areas carry their own study materials. Check with your supervisor for obtaining the course material.

**RE-SCHEDULING**

You may reschedule once. \$50 if the SFPA is given more than 7 days advance notice. With 7 or less days notice, the rescheduling fee will be half the course fee, which must be paid by the student before he/she will be placed in a new course.

Failure to appear or cancellation will result in the forfeiture of the entire course fee and UC will be invoiced for this charge. The student will then be financially responsible for completing the recertification requirement and paying the entire course fee themselves.

*PLEASE NOTE, print clearly as we have to be able to read your handwriting.*

Thank you

**Confirmation letters are emailed. Please call us if you do not receive your letter within 3 business days.**

Name \_\_\_\_\_

Address \_\_\_\_\_

City/Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

UCSF Employee ID # \_\_\_\_\_

Client ID (**See below**) \_\_\_\_\_

Purchase Order number \_\_\_\_\_

**How to Register:**

Online at [www.sfparamedics.org/ucsf](http://www.sfparamedics.org/ucsf)

Fax completed form to 415.543.0415

Mail completed form to:  
SFPA Registration  
657 Mission St Ste 302  
San Francisco, CA 94105

To bill your department you must register online or fax this registration form.

Questions visit our website at [www.sfparamedics.org/ucsf](http://www.sfparamedics.org/ucsf)  
Unable to find your answer call 415.543.1161 ext 0.

**REQUIRED for CE units:** License type \_\_\_\_\_ Number \_\_\_\_\_ Exp Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
ie. RN, Paramedic, EMT, National Registry

Department

- Adult EKG (UCSFKEG)
- Ambulatory Care (UCSFAMB)
- Clinical & Vasc Lab (PO # required)
- Heart & Vascular Care (UCSFHVC)
- Home Health Care (UCSFHHC)
- Langley Porter (Call 415.476.7360)
- Department of Nursing (UCSFDNRN)
- Orofacial Sciences (PO # required)
- Pharmaceutical Services (UCSFPHSV)
- Pulmonary (UCSFAPFL)
- Radiology (UCSFRAD)
- Respiratory Care (UCSFRCS)
- Sch of Med Radiology (UCSFDOR)
- Sch of Nursing (PO # required)
- Student Health Services (PO # required)

Course Title	1st Choice		2nd Choice		Total
<b>Visit the SFPA website for availability!!</b>	Date	Time	Date	Time	
<input type="checkbox"/> PALS Renewal \$215					
<input type="checkbox"/> PALS - 2 day \$280 Dpt Approval required					
<input type="checkbox"/> ACLS Renewal \$215					
<input type="checkbox"/> ACLS - 2 day \$280 Dpt Approval required					

Same day registration fee, add an additional \$10. There is no guarantee of availability.

Textbook - check with your manager to see if you can borrow a book and where.	Cost	Shipping	Quantity	Total
Required PALS text ISBN: 80-1434	\$50	\$8		
Required ACLS Text ISBN: 0-87493-496-6	\$40	\$8		
Required ECC Handbook ISBN: 978-1-61669-000-7	\$30	\$8		
Textbooks are NOT included in the Course fee. They must be purchased separately.			<b>Grand Total</b>	

**Payment MUST accompany registration to reserve your seat**

Payment Method:  Department (check above)  Check (payable to the SFPA, mail form and check to SFPA Registration)  Visa  Mastercard (paying by credit card fax complete form to 415.543.0415)

Card # \_\_\_\_\_ Exp. Date (MM/YY) \_\_\_\_\_

Signature \_\_\_\_\_